JOB DESCRIPTION

POSITION TITLE: Camp Director
REPORTS TO: SACK Executive Committee (SEC)

JOB SUMMARY:

The Director oversees the entire program and ensures the health and safety of all persons in SACK. He/She guides each group's participation in curriculum, develop leadership skills in staff members and lead special programs and events. The Director must be able to communicate between parents, staff and the SEC. He/She is the liaison between SACK and the Church as well as be a role model for both the campers & staff.

APPLICATION
DEADLINE: February 27, 2026. Applications available at www.SACKDayCamp.com

BASIC RESPONSIBILITIES:

1. Oversee day-to-day operations of the program.
2. Ensure a safe and clean environment for staff & campers.
3. Assist counselors with development of lesson plans, games, & activities.
4. Lead staff meeting before & after camp.
5. Develop counselor' leadership skills through encouragement, constructive feedback, training exercises and performance reviews.
6. Delegate responsibilities and main discipline with the staff.
7. Address camper discipline issues escalated by Senior Counselors.
8. Lead special events such as Open House and SACK Sunday.
9. Communicate plans enthusiastically and clearly to staff, parents & the SEC.
10. Be a mentor and role model to all staff members.
11. Provide feedback to the SEC for future programming.

QUALIFICATIONS

1. Must be 21 years of age.
2. Must have some teaching/day camp experience or be familiar with pedagogy.
3. Must be comfortable leading crafts, lessons, and songs as an example to staff.
4. Must be willing to enthusiastically participate in Bible lessons, worship songs, etc. and interact positively with church members
5. Cantonese speaking is helpful but not essential.

SALARY

The base salary is $6,200. The program runs from June 15 to July 24, 2026.
The director's position runs from June 8 through July 30, 2026.