POSITION TITLE: Senior Counselor

REPORTS TO: Camp Director

JOB SUMMARY: To ensure the health and safety of all staff and campers. Leads the planning of lessons, games, crafts, and other activities for their specific group. Enthusiastically leads such activities or empowers others to do so. Develops relationships with campers and helps them to have a safe, fun camp experience. Coordinates with the Camp Director and other Senior Counselors to plan camp-wide activities. Addresses low-level discipline issues appropriately or escalates them to Camp Director.

BASIC RESPONSIBILITIES:

1. Ensure the safety of all staff and campers – primarily in his/her own unit, but also in others.
2. Assist SACK Director in basic scheduling, special event planning, etc.
3. Lead the scheduling of lessons, games, crafts, and other activities.
4. Enthusiastically leads activities and/or empowers others to do so.
5. Assists in the development of their Junior Counselors and Volunteers. Provides them with constructive feedback, guidance, and encouragement.
6. Coordinates with Camp Director and other Senior Counselors to plan camp-wide activities
7. Leads group presentations during Open House
8. The Senior Counselor is the individual ultimately responsible for the well-being of their specific group.

MINIMUM QUALIFICATIONS:

1. Must be at least entering senior year of high school or 17 years old
2. Enjoys interacting with children ages 6 to 13 years
3. Experience dealing with children or working in a camp setting
4. Able to delegate responsibilities and maintain discipline with children and teens
5. Chinese-speaking is helpful but not essential
6. Must attend mandatory two-day orientation and work a minimum of 5 weeks

HONORARIUM: Up to $500 per two-week session, commensurate with experience.

POSITION TITLE: Junior Counselor

REPORTS TO: Group Senior Counselor

JOB SUMMARY: To ensure the health and safety of all staff and campers. Assist in the planning and leading of lessons, games, crafts, and other activities for their specific group. Develop relationships with campers and help them to have a safe, fun camp experience. Leads group in absence of Senior Counselor.

BASIC RESPONSIBILITIES:

1. Ensure the safety of all staff and campers – primarily in his/her own unit, but also in others.
2. Assist in the scheduling of lessons, games, crafts, and other activities.
3. Enthusiastically leads activities or empowers others to do so.
4. Assists in the development of their group's Volunteers. Provides them with constructive feedback, guidance, and encouragement.
5. Leads group in absence of Senior Counselor.

QUALIFICATIONS:

1. Must be entering at least 10th grade in the coming school year
2. Enjoys interacting with children ages 6 to 13 years
3. Experience dealing with children or in a camp setting
4. Able to delegate responsibilities and maintain discipline with children
5. Chinese-speaking is helpful but not essential
6. Must attend mandatory two-day orientation and work a minimum of 5 weeks

HONORARIUM: Up to $375 per two-week session, commensurate with experience. Pay may be less and is dependent on available funding and total number of Junior Counselors.

POSITION TITLE:	Volunteer
REPORTS TO:	Group Senior Counselor, Junior Counselor
JOB SUMMARY:	To ensure the health and safety of all staff and campers. To assist the Senior & Junior Counselor in planning and leading camp activities.

BASIC RESPONSIBILITIES:

1. Ensure the safety of all staff and campers – primarily in his/her own unit, but also in others.
2. Assist in the scheduling of lessons, games, crafts, and other activities.
3. Enthusiastically leads activities or empowers others to do so.

QUALIFICATIONS:

1. Must be entering at least 9th grade in the coming school year
2. Enjoys interacting with children ages 6 to 13 years
3. Chinese-speaking is helpful but not essential
4. Must attend mandatory two-day orientation and work a minimum of 4 weeks

HONORARIUM: This is a volunteer position only. All admission fees and transportation costs related to field trips are covered by SACK. There may be bonuses at the end of the program.